

# YUCAIPA CALIMESA GIRLS SOFTBALL

P.O. Box 1482

Yucaipa, CA 92399

[www.ycasa.com](http://www.ycasa.com)

## POLICY AND PROCEDURES

### Refund of Registration Fees

**Upon request, refunds for registration fees will be readily provided only under the following conditions:**

- ◆ The request form for a refund is **received prior** to team drafts.
- ◆ The pink copy of the registration form or a copy of the online registration receipt is provided with the request.
- ◆ If payment was made by check, the check has cleared without any resulting bank fees.
- ◆ The league has experienced no cost associated with the player.

Refunds may be provided outside of these circumstances, but only with Executive Board approval. The request form must be submitted with an explanation of why the refund does not comply with the above conditions. The Yucaipa Calimesa Girls Softball Board will review all such refund requests and approve or deny the refund. Refunds or denial notices will be mailed.

All refunds will be provided within the following restrictions:

- 1) If a family discount was provided, only the discounted fee will be refunded regardless which player was provided the registration discount.
- 2) If a refund request is made after the team drafts and a uniform shirt was purchased for the player, the cost of the shirt will be deducted from the refund and the shirt will be given to the player.
- 3) Fundraiser buyout fees will not be refunded after the league fundraiser order is submitted. The total cost for the fundraiser will be deducted from the registration fee and the fundraiser provided to the player. If the refund is requested before the fundraiser order is submitted, a refund will be provided, less 15% for processing fee.
- 4) If registration fees were paid by check, refunds will not be provided until after the check has cleared. Any bank fees generated by problem checks will be deducted, including the \$20 returned check fee.
- 5) Any costs generated for the player, such as USA Softball insurance fees, will be deducted from the refund amount.
- 6) Processing fees associated with on-line registrations will not be refunded.

***Except under extreme circumstances, no refund requests received after the season Opening Day will be considered.***